VICE LAW CLUB

at Loyola University New Orleans

CONSTITUTION, BYLAWS
AND MEMBER STANDARDS

SINE VITIIS PAUCAE VIRTUTES

Without vices, there are few virtues.

Revised: October 7, 2026
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PART I — CONSTITUTION

ARTICLE I — NAME AND STATUS

Section 1. Name

The name of this organization shall be Vice Law Club at Loyola University New Orleans, hereafter referred to as the "Club."

Section 2. Registered status

The Club is a student-initiated organization seeking recognition by Loyola University New Orleans and the College of Law. It becomes a registered student organization only upon approval and continued satisfaction of applicable University and College requirements. Recognition does not make the Club an official component or agent of Loyola, and the Club shall not represent that Loyola endorses its views, activities, publications, or members.

Section 3. Governing authority

The Club shall comply with applicable federal, state, and local law; Loyola University New Orleans policies; the Student Code of Conduct; the University student-organization handbook; this Constitution and these Bylaws; the governing student-organization provisions of the Student Bar Association; and lawful directives of the Assistant Dean of Student Affairs, Law Student Affairs, the Student Bar Association, Student Life and Ministry, and other authorized University offices.

ARTICLE II — PURPOSE AND MISSION

Section 1. Mission

Vice Law Club brings together Loyola students through legal inquiry, professional fellowship, and engagement with New Orleans culture. The Club creates opportunities to examine how law regulates human behavior and industries associated with risk, temptation, morality, hospitality, and personal choice, while fostering sound judgment, responsible citizenship, and lasting personal and professional relationships.

Section 2. Educational purposes

- Sponsor discussions, speakers, research presentations, and cultural programs concerning regulatory law, hospitality law, gaming law, alcohol beverage law, cannabis law, professional responsibility, public health, criminal justice, and related fields.
- Promote intellectual exchange across differing viewpoints in a respectful, nonpartisan environment.
- Connect students with attorneys, regulators, scholars, alumni, and community professionals.
- Encourage service, responsible decision-making, wellness, fellowship, and appreciation of New Orleans culture.

Section 3. Limitations

The Club shall not promote unlawful conduct, hazing, coercion, dangerous consumption, discrimination, harassment, or conduct inconsistent with Loyola's Jesuit mission. The Club is nonprofit and shall not operate for the private financial benefit of any member.

ARTICLE III — MEMBERSHIP

Section 1. Eligibility

Membership shall be open without dues or cost to currently enrolled Loyola University New Orleans students, consistent with University nondiscrimination requirements. The Club may focus programming on legal education without excluding otherwise eligible Loyola students solely because they are not enrolled in the College of Law.

Section 2. Categories

Only currently enrolled Loyola students are members. Alumni, attorneys, speakers, and other professionals may participate as guests or supporters when permitted by University policy, but they may not vote, hold office, manage Club funds, or represent the Club in official University business.

Section 3. Member responsibilities

- Support the Club's mission and comply with governing policies.
- Protect the safety, dignity, privacy, and professional reputation of others.
- Avoid representing personal conduct or speech as an official Club position without authorization.
- Complete any University-required forms, trainings, or acknowledgments applicable to an activity.

Section 4. Discipline

Membership privileges may be limited or terminated for substantial misconduct after fair notice and an opportunity to respond. Any disciplinary process must comply with University policy and may be referred to the advisor, Student Life and Ministry, or Student Conduct when appropriate. Retaliation is prohibited.

ARTICLE IV — OFFICERS

Section 1. Standing officers

The Club shall maintain the three executive-board offices required by the College of Law: President, Vice President, and Secretary. The internal functional titles in parentheses may be used socially, but the official titles control for elections, filings, and University business.

President: Serves as primary University and advisor liaison; maintains required organization records and profiles; convenes meetings; verifies compliance; coordinates annual renewal; and shares responsibility for programs, communications, and officer continuity.

Vice President: Coordinates the program calendar, speakers, research presentations, communications, recruitment, and event teams; supports member-led projects; and acts when the President is unavailable.

Secretary: Maintains minutes, attendance sheets, membership records, approved purchase records, constitutional records, and transition materials; assists with organization profiles and event submissions; and acts when both the President and Vice President are unavailable.

Section 2. Shared responsibility

All officers share responsibility for policy compliance, event planning, risk review, public communications, transition records, and support of member-led initiatives. The titles describe primary areas of attention, not exclusive authority.

Section 3. Eligibility and terms

Executive-board officers must have completed their first year of law school and must remain eligible under University academic and disciplinary standards, including any applicable minimum cumulative GPA. A first-year law student may not serve in an executive-board office. Terms shall run until successors are elected and qualified.

Section 4. Selection, vacancy, and removal

Executive-board officers shall be elected at a properly noticed meeting. Every eligible voting member may cast one equally weighted vote for each office, and every properly cast vote shall be counted accurately. A candidate is elected by a simple majority of votes cast. A vacancy may be filled by interim appointment of the remaining officers, subject to confirmation at the next meeting and any required University notice or approval. An officer may be removed by a two-thirds vote after written notice of the grounds and a reasonable opportunity to respond. University-mandated removal is effective immediately.

ARTICLE V — MEMBER-LED PROJECTS

Section 1. Special Counsel

Any member may propose an academic research or professional-development project and, upon approval, serve as Special Counsel for that matter. The proposal should identify the subject, intended output, requested resources, supporting members, and target date.

Section 2. Host

Any member may propose an event and, upon approval, serve as Host. The Host works with the officers to register the event, manage logistics, satisfy risk requirements, and complete follow-up records. No title authorizes independent use of the Club's name or funds.

Section 3. Duration

Special Counsel and Host are temporary, non-board project assignments that end when the assigned matter closes. They are not executive-board offices, carry no independent vote or authority, and may be held by first-year students. Other non-board coordinator roles may be created or discontinued by general consent. Any new executive-board office requires a constitutional amendment and any required University review.

ARTICLE VI — ADVISOR

The Club shall maintain an advisor who is a current full-time faculty member of Loyola University New Orleans College of Law. The advisor shall approve every Club event and provide guidance concerning Loyola's mission, policy compliance, financial procedures, external correspondence, and institutional continuity. The advisor does not vote except when this Constitution expressly requests a nonbinding advisory opinion.

ARTICLE VII — MEETINGS AND DECISIONS

Section 1. Meetings

The Club shall hold meetings as reasonably necessary to conduct its work. Notice shall state the date, time, location or access method, and principal matters to be considered.

Section 2. Quorum

A quorum consists of a majority of current voting members or five voting members, whichever is fewer, provided at least two standing officers are present. The bylaws may establish a higher threshold for particular decisions.

Section 3. Voting

Routine matters may be approved by general consent. Unless otherwise stated, contested matters pass by simple majority of votes cast. Each eligible member has one equally weighted vote, and all properly cast votes shall be counted accurately. Constitutional amendments, officer removal, and member expulsion require two-thirds of votes cast at a meeting with proper notice.

ARTICLE VIII — OPERATIONS AND COMMUNITY ENGAGEMENT

Section 1. Funds

Club funds shall be maintained and spent only through methods permitted by Loyola. No student reimbursement is permitted. All purchases, vendor arrangements, fundraising, sponsorships, and financial commitments must be coordinated in advance through the Assistant Dean of Student Affairs and the designated Law Student Affairs or Dean's Suite staff member. No member may bind Loyola or the Club to a contract, debt, deposit, guarantee, purchase, external account, or other obligation.

Section 2. Events

All Club-sponsored programs, whether on campus, off campus, in person, or virtual, must receive advance approval from the faculty advisor and Law Student Affairs and must be submitted through all required University systems. The Club shall submit one Student Organization Events Form for each event and any additional form required for a guest speaker, food, travel, security, vendor, fundraising activity, or other special circumstance. Alcohol is prohibited at Club events except at a symposium, banquet, or gala specifically approved in advance by the Assistant Dean of Student Affairs with any required police detail.

Section 3. Annual community engagement

The Club shall complete at least one qualifying community-engagement project during each academic year, in the fall or spring semester, and shall submit the project for required approval and documentation. A qualifying project requires members to provide direct, in-person service for individuals, groups, or partner organizations outside the College of Law. At least three members or twenty-five percent of active membership, whichever is greater, must participate for at least two hours each. The project should be completed by April 1 unless the College publishes a different deadline.

Section 4. Communications and branding

Public statements, flyers, apparel, fundraising materials, and use of Loyola's name or marks shall comply with University approval and brand requirements. The preferred affiliation is "Vice Law Club at Loyola University New Orleans." The Club shall not use official Loyola insignia without express approval.

ARTICLE IX — RECORDS, AMENDMENTS, AND RENEWAL

Section 1. Records

The officers shall register the current Constitution and Bylaws with the Assistant Dean of Student Affairs and ensure they are posted on the Student Organization website. They shall preserve

membership and officer records, minutes, attendance sheets, approved event and purchase materials, organization-owned account credentials, community-engagement documentation, and transition notes in an accessible Club repository.

Section 2. Amendments

An amendment may be proposed by any voting member. The proposed text must be circulated at least seven days before the vote and requires two-thirds approval. No amendment is effective until any required University review, HowlConnect update, or approval is completed.

Section 3. Annual renewal

The President shall coordinate annual renewal by every published deadline, including updates to officers, advisor, roster, constitution, organization profile, membership process, meeting information, and community-engagement records. Officer, advisor, constitutional, and other reportable changes shall be submitted within the period required by current University policy.

ARTICLE X — DISSOLUTION

The Club may dissolve by a two-thirds vote after consultation with the advisor and Student Life and Ministry. Remaining funds, property, accounts, reservations, communications platforms, and records shall be resolved exactly as directed by University policy. No assets shall be distributed for the private benefit of a member.

PART II — OPERATING BYLAWS

BYLAW 1 — MEETING PROCEDURE

Meetings should ordinarily last thirty minutes or less and follow this order:

1. Call to order and essential University or advisor updates.
2. Secretary's report on records, attendance, approved purchases, and pending paperwork.
3. Vice President's report on upcoming programs and deadlines.
4. Brief reports from current Special Counsel and Hosts.
5. New proposals and assignment of volunteers.
6. Approvals, spending decisions, and action-item recap.
7. Adjournment.

The President may adjust the order for efficiency. Formal parliamentary procedure is unnecessary unless a member requests it for a contested matter.

BYLAW 2 — PROJECT APPROVAL

A member-led project is approved when its purpose fits the mission, one member accepts responsibility, the expected cost and risk are disclosed, and the officers determine that required University procedures can be met. General consent is sufficient unless the project requires spending, uses the Club's public voice, or receives an objection.

BYLAW 3 — SPENDING AND COMMITMENTS

- No officer or member may independently authorize a purchase, promise payment, or incur an obligation in the Club's or Loyola's name.
- Every proposed purchase or financial commitment requires advance coordination with the Assistant Dean of Student Affairs and the designated Law Student Affairs or Dean's Suite staff member.
- Direct reimbursement to students for Club purchases is prohibited. Members should not spend personal funds in expectation of repayment.
- Contracts, performers, vendors, travel, fundraising, sponsorships, and use of University funds must follow Loyola procedures and receive all required advance approvals.

BYLAW 4 — EVENT MANAGEMENT

Every event shall have a Host and an executive-board sponsor. Together they shall obtain faculty-advisor and Law Student Affairs approval; file one Student Organization Events Form; satisfy current University requirements; and confirm venue, accessibility, budget, communications, food, contracts, transportation, security, and risk controls. A Guest Speaker Approval Form must be submitted at least two weeks before an event involving a guest speaker. The Secretary or another executive-board member shall submit a certified attendance sheet within 24 hours after each on-campus event. The Club shall observe the College's current semester event limit and include any required general-election meeting.

No event may be described as informal, private, or unofficial to avoid a policy that would apply if the event is held, promoted, funded, or understood to be in the Club's name.

BYLAW 5 — PUBLIC COMMUNICATIONS

The President, Vice President, or a member they expressly authorize may issue routine announcements. Statements on controversial issues, media responses, co-sponsorship representations, merchandise orders, and external fundraising materials require review by at least two officers and the advisor when University policy or sound judgment requires it.

BYLAW 6 — ELECTIONS AND TRANSITION

Nominations shall open at least seven days before an election. Candidates may give a brief statement. Every eligible member may cast one equally weighted vote for each office, and all properly cast votes shall be counted accurately. Voting shall be by secret ballot when requested. A candidate must receive a simple majority of votes cast; a tie shall be resolved by a runoff between the tied candidates. Outgoing officers shall transfer records, passwords, pending obligations, approved purchase information, and advisor and University contacts within fourteen days of the transition.

BYLAW 7 — CONFLICTS AND RECUSAL

A member with a material personal, financial, professional, or romantic interest in a decision shall disclose the conflict and abstain when appropriate. The remaining officers may determine whether recusal is necessary. No Club opportunity or expenditure may be used for improper private benefit.

BYLAW 8 — MEMBER CONCERNS

Concerns may be raised with any officer or the advisor. Reports involving safety, harassment, discrimination, hazing, retaliation, financial irregularity, or potential policy violations must not be handled solely through informal confidentiality when University reporting or referral is appropriate. Good-faith reporters shall be protected from retaliation.

PART III — MEMBER STANDARDS

RULE 1 — DISCRETION WITHOUT SECRECY

Members should not circulate private conversations, personal disclosures, photographs, guest lists, or screenshots without consent. Discretion protects people; it does not protect misconduct. No expectation of privacy applies where disclosure is necessary to address safety, harassment, discrimination, coercion, hazing, criminal conduct, or a University reporting obligation.

RULE 2 — NO ONE BECOMES THE STORY

At every gathering, members should protect the dignity and professional future of the group. Do not pressure others to consume, perform, confess, pose for content, or remain at an event. Do not create scenes that attach another person's name to conduct they did not choose.

RULE 3 — LEAVE TOGETHER, ARRIVE SAFELY

Hosts plan safe transportation before an event begins. No member should be abandoned, encouraged to drive while impaired, or left with a person who cannot provide meaningful consent. Any member may request help leaving without explanation or ridicule.

RULE 4 — CONSENT IS AFFIRMATIVE AND REVOCABLE

Consent must be freely given, informed, specific, and capable of being withdrawn. Intoxication, hierarchy, social pressure, silence, or prior conduct does not create consent. Members should intervene safely or seek help when another person may be unable to protect their own interests.

RULE 5 — THE CLUB NAME IS NOT A SHIELD

No member may invoke the Club, its officers, friendships, motto, or member standards to excuse behavior, discourage reporting, influence a witness, avoid consequences, or pressure another person into silence.

RULE 6 — PUBLIC POSTS REQUIRE CONSENT

Before posting identifiable people, locations, or Club-related activity, obtain consent from those depicted and confirm the material is consistent with University rules and the Club's public identity. The default is not to post candid images from private social settings.

RULE 7 — PROFESSIONAL RESPECT

Members may disagree sharply about law and policy, but personal attacks, discriminatory conduct, humiliation, retaliation, gossip intended to damage a reputation, and misuse of confidential academic or professional information are incompatible with membership.

RULE 8 — OWN THE CONSEQUENCES

Members correct mistakes promptly, reimburse what they damage or improperly charge, apologize without demanding forgiveness, and cooperate with legitimate safety or policy reviews. Loyalty means helping a friend act responsibly—not helping a friend avoid responsibility.

RULE 9 — NO HAZING OR TESTS OF LOYALTY

There are no initiations, compelled drinking, humiliating tasks, secret errands, personal disclosures, endurance tests, financial burdens, or loyalty demonstrations. Membership is not conditioned on attending social events or participating in conduct unrelated to the educational mission.

RULE 10 — THE MOTTO IS A WARNING, NOT AN EXCUSE

Sine vitiis paucae virtutes recognizes that virtue has meaning because temptation exists. It does not celebrate excess. The Club's standard is judgment: understand human imperfection, respect personal freedom, and accept responsibility for consequences.

RULE 11 — QUIET HELP IS ALWAYS AVAILABLE

A member may privately ask any officer or the advisor for help with transportation, conflict, wellbeing, academic pressure, or a concerning interaction. Officers should respond with discretion while being honest about limits to confidentiality and available University resources.

RULE 12 — WHEN IN DOUBT, PAUSE

If a proposed event, post, expenditure, joke, symbol, or tradition could reasonably harm someone, violate policy, misrepresent Loyola, or damage the Club's professional credibility, pause and seek advisor or University guidance before proceeding.

APPENDIX A — OFFICER RESPONSIBILITY MAP

Responsibility	President Convener	Secretary Steward	Vice President Curator
Organization profile, renewal, University liaison	**Lead**	Support	Support
Records, attendance, approved purchases	Support	Lead	Support
Programs, speakers, calendar	Support	Support	**Lead**
Event registration and risk review	Shared	Shared	Shared
Public communications and merchandise	Approve	Records	Draft/Lead
Member-led research and events	Support	Support	Support
Officer backup and continuity	Shared	Shared	Shared

APPENDIX B — UNIVERSITY SOURCES CONSULTED

Loyola University New Orleans, Start a Student Organization:
https://studentaffairs.loyno.edu/student-life-ministry/student-life/student-organizations/start-student-organization

Loyola University New Orleans, Student Organization Handbook 2025–2026:
https://studentaffairs.loyno.edu/sites/default/files/2025-11/Student%20Organization%20Handbook%202025-2026.docx_1.pdf

Loyola University New Orleans College of Law, Student Organizations:
https://law.loyno.edu/student-resources/student-organizations

Loyola University New Orleans College of Law, Student Organization Policies and Procedures, Spring 2026:
https://law.loyno.edu/sites/default/files/spring_2026_-_student_organization_policies_and_procedures.pdf

Loyola University New Orleans College of Law Student Bar Association Constitution, August 2026:
https://law.loyno.edu/sites/default/files/sba_constitution_aug_2026.pdf

REVIEW NOTE
University and College of Law rules, forms, dates, and approval procedures may change. Current published requirements and written instructions from the Assistant Dean of Student Affairs control over any inconsistent provision in this draft.